



# Creating an Open House Flyer

1

Click **Print Marketing**.

2

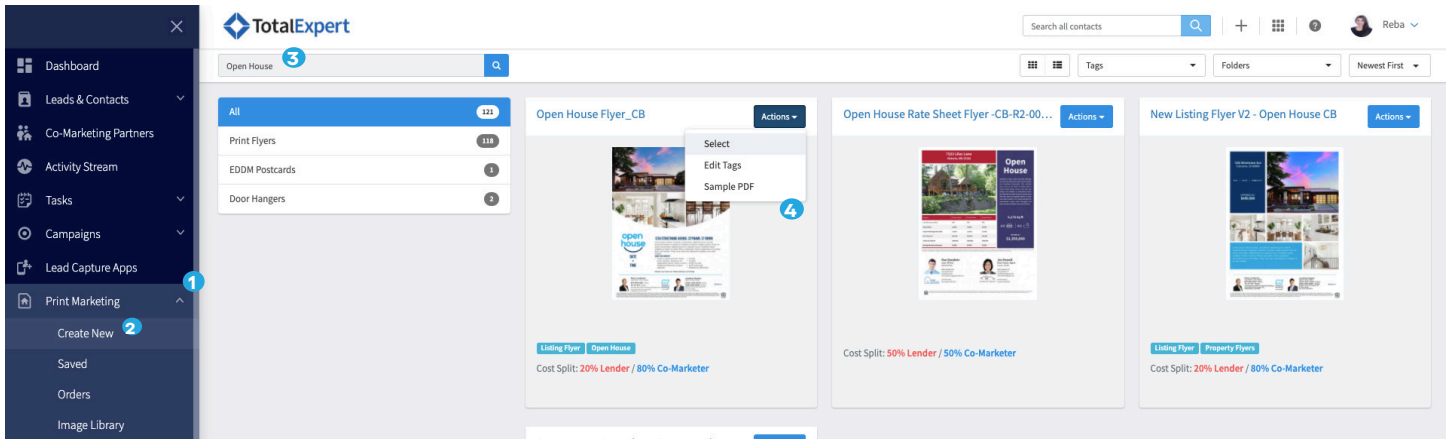
Click **Create New**.

3

Search **Open House** in the search bar.

4

Search the flyer you would like to use - click on **Actions** then **Select**.



5

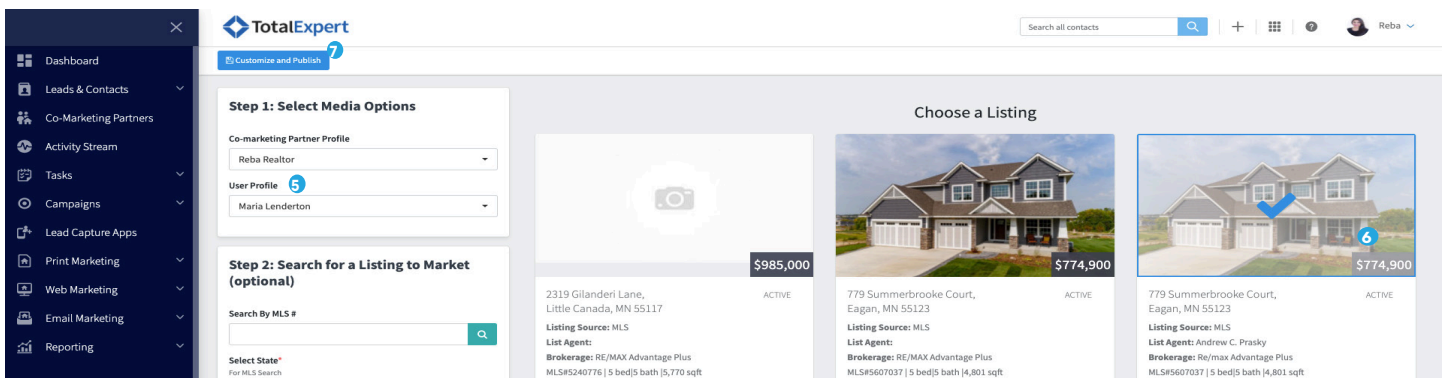
Add your Loan Officer by going to **User Profile** and selecting their name.

6

Click the image of the listing you would like to create marketing materials for.

7

Click **Customize and Publish**







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12

Click **Actions**.

13

Click **Generate PDF**.

14

Download the PDF to share with clients.

Open House Flyer\_CB-2020-10-06

12 Actions ▾

The screenshot displays a software interface for creating an open house flyer. At the top, the title "Open House Flyer\_CB-2020-10-06" is visible. Below the title, there is a preview of the flyer, which includes a photograph of a house, the text "open house", and contact information for "Richey Blvd". To the right of the preview, an "Actions" menu is open, listing several options: "Recreate", "Print & Ship", "Generate PDF" (highlighted with a blue circle and the number 13), "Share", "Archive", and "View Draft Notes". A blue button labeled "Richey Blvd" is located at the bottom left of the preview area.